



OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
Interagency Coordinating Council for Early Childhood Intervention

INTERAGENCY COORDINATING COUNCIL MEETING

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, Oklahoma

September 17, 2009

Draft Minutes

Call to Order

The meeting was called to order at 9:44 a.m. by Heather Pike, Acting Chair.

Roll Call and Introductions

The roll was called and the following members were present: Paula Brown (in at 10 a.m.), Martha Buchanan, Candye Chavez, Terrie Fritz (in at 10:35 a.m.), Raymond Haddock, Misty Kimbrough, Shari Kinney, Jan Matthews, Jeannie McDaniel, Kermit McMurry, Heather Pike, Edd Rhoades, Tammy Rogers, and Frank Stone. Julie Smith also attended the meeting on behalf of Marti Ferretti.

Members not present were: Sean Burrage, Marti Ferretti, Jim Lewis, Tara Lozano, Amy Owens, Lynn Rambo-Jones, and Lathonya Shivers.

Misty Kimbrough presented an "outstanding service award" to Heather Pike in appreciation for her many years of service and dedication to the Interagency Coordinating Council. Pike has been serving as chairperson and her term has ended.

Action Items

Approval of June 17, 2009 Draft Minutes

A motion was made by Kinney and seconded by McMurry to approve the draft minutes from June 17, 2009. All members present voted in the affirmative except Jan Matthews and Heather Pike, who abstained. The motion passed.

SFY2011 Joint Funding Plan

Mark Sharp distributed the State Fiscal Year 2010 and 2011 Joint Funding Plan. Lansdowne clarified that there is a section of IDEA that talks about the state and local expenditures of early intervention budgets. A fiscal year has to maintain the same amount of funds that was received the prior year. If Oklahoma fails to meet the Part C "Maintenance of Effort" requirements, we may be at risk of having an audit and also may be at risk of having to send back the lack of "Maintenance of Effort" money to OSEP. (refer to handout)

A motion was made by McMurry and seconded by Brown to accept the SFY2011 Joint Funding Plan as presented by Sharp. All members present voted in the affirmative. The motion passed.

SFY2011 Transmittal Letter

A draft of the letter was distributed. This letter will be sent to the Governor along with our SFY2011 Joint Funding Plan. (refer to handout)

A motion was also made by McMurry and seconded by Rhoades to accept the draft letter to the Governor and allow staff the privilege to make whatever adjustments need to be made in order to get this letter to the Governor by October 1, 2009.

Update on SFY2010 Budget Directives and Master Service Contract

Sharp stated that basically, all of the contracts have been signed with the exception of the master service contract. The contract is at the Health Department with the new Commissioner. He has reviewed it and has some recommendations he would like the agencies to consider. The two agencies need to come together and finalize the changes to the contract.

Summary of Site Determinations and Annual Performance Report

Fran Ferrari from the State Department of Education presented this information. A copy of the power point is available upon request.

Complaints' Status

Misty Kimbrough reported that we do not have any complaints.

ICC Subcommittee Reports

Budget and Funding

Chavez reported that this committee talked a lot about what Mark Sharp presented in reference to SFY2011 funding. In their meeting last week, they also discussed ways of saving money and changing the evaluation process by adjusting for pre-maturity. Shari Kinney, Cleveland County Health Department, and the State Department of Education are sending a letter concerning H1N1 to staff who will then distribute the letter to families.

Program Evaluation

No report at this time.

Public Awareness

This committee continues to work on the SoonerStart Annual Report and the cover for the budget book to the Governor.

The Department of Human Services now has two photographers on staff and they will be at the next ICC meeting on December 16 to take pictures for the ICC Brochure.

Next Saturday is the Oklahoma Family Network Buddy Walk and someone will be there taking pictures. They are also working with different daycare facilities/child development centers in reference to taking pictures within their center.

They are also producing a babysitter pad. This will be a checklist that parents will leave with people taking care of their child with special needs. This will include when the child should take their medicine, take their bath, etc.

Leadership and Personnel Development

Audra Haney said the STARS brochure is out and she has copies available along with the quarterly report.

Family Leadership

Pike said they have been meeting and the purpose of this committee is to identify families that are interested in the SoonerStart program along with their child. They are hoping these people will have leadership skills and will help recruit others.

Also, future plans are to reach out to families in rural areas by teleconferencing them in to the Family Leadership Committee meetings.

New Business

Agency Coordinators'

Sharp said the State Department of Education is starting the monitoring process. They have 15 vacancies across the state.

Glenda Rogers said that in addition to the monitoring, the State Health Department also did some technical assistance visits at. They looked at progress notes and what needs to be done as well as looked at the early childhood outcome rating. They are still trying to fill some positions or find contractors. Rogers also shared a "thank you" note she received from a parent receiving SoonerStart services.

Lansdowne said she, Mark Sharp, and Terry Johnsen serve on an expanding opportunities childcare special needs committee. This committee has been looking at who in SoonerStart has been accessing childcare, childcare subsidy, the special needs reimbursement rate, and looking at the eligibility criteria to meet the special needs rate. The State Department has just finished looking at the data. They received approximately 151 surveys back from families related to the questions about childcare. The committee is reviewing the data to see if they can come up with

recommendations to give to the State Department of Human Services about changing the reimbursement rate or the eligibility criteria so families can access childcare subsidy a little more.

Terry Johnsen said they are responsible for a part of child find. She receives these calls and has noticed they are receiving a lot of referrals. They also coordinate programs that they have offered through the Department of Human Services. She is involved with the “post adoption” committee. A lot of children go from foster care to the adoptive process. They have a new program which offers free childcare for adoptive parents (new adoptions.)

Public Comments

Pike said the Oklahoma Family Network has scheduled their reunion event. It is entitled “Harvest of Hope” and will be held on October 24, 2009 in Piedmont. Online registration is ready. Everyone is invited and if you want to sponsor a family who is not able to pay for the event, you can also do that online or send a check. An e-mail with this information will be sent to all ICC members.

Also, a few of their board members have put together a golf tournament at Twin Hills Golf and Country Club to be held on October 19, 2009.

The meeting was adjourned at 11:07 p.m.