OKLAHOMA COMMISSION ON CHILDREN AND YOUTH

Interagency Coordinating Council for Early Childhood Intervention

INTERAGENCY COORDINATING COUNCIL MEETING

Oklahoma Commission on Children and Youth
1111 North Lee Avenue, Board Room, 5th Floor
Oklahoma City, Oklahoma

April 21, 2010

Draft Minutes

Call to Order

The meeting was called to order at 9:36 a.m. by Chairperson Lozano-Ford.

Roll Call and Introductions

The roll was called and the following members were present: Candye Chavez, Marti Ferretti (out at 11:40 a.m.), Terrie Fritz (in at 9:45 a.m., out at 12:12 p.m.), Raymond Haddock (out at 11:30 a.m.), Shari Kinney, Jim Lewis (in at 9:50 a.m.), Tara Lozano-Ford, Amy Owens (in at 9:51 a.m.), Lynn Rambo-Jones (out at 12:25 p.m.), Edd Rhoades, Tammy Rogers (out at 11:15 a.m.), and Cynthia Valenzuela.

Members not present were: Paula Brown, Sean Burrage, Amy Chlouber, Jan Matthews, Jeannie McDaniel, Kermit McMurry, Heather Pike, Lathonya Shivers, and Frank Stone.

Special Recognition

Treasa Lansdowne presented Glenda Rogers with an acknowledgement of her years of service and dedication to the Oklahoma SoonerStart Program. Mrs. Rogers is retiring from the Oklahoma State Department of Health.

Approval of January 13, 2010 Minutes

This was tabled due to the lack of a quorum.

Discussion Items

This was also tabled due to the lack of a quorum.

Presentations

ABCDIII Grant

Mark Sharp with the State Department of Education stated that they have been working on a series of projects with doctors. It is the hope that doctors will increase screening and referrals. Recently, they had the opportunity to participate in a grant offering which was the ABCDIII Grant. Part of this grant is working with doctors that are doing screenings but doing a better job of referring to early intervention. The Oklahoma Health Care Authority was awarded the project in partnership with the Departments of Health and Education. (refer to handout)

Oklahoma State Department of Health – Child Guidance Program

Debra Anderson stated that they have recommended some changes for the Child Guidance Program to reorganize their system. Basically, this will improve their effectiveness and efficiency in the services they are providing. One of the primary things that prompted this was budget concerns. Also, because of budget cuts, their staffing pattern over the years has become disproportionate across the state. She distributed a map that indicates the 16 counties that will be receiving services. In most cases they will not travel to counties other than the ones indicated, but families are welcome to come to them for services. (refer to handout)

We now have a quorum and will go back to past agenda items.

Approval of January 13, 2010 Minutes

A motion was made by Kinney and seconded by Ferretti to approve the draft minutes from January 13, 2010. The motion was then amended to add the name of Terrie Fritz to the list of "members present." All members present voted in the affirmative except Candye Chavez, who abstained. The motion passed.

Discussion Items

Update on SFY2010 and SFY2011 SoonerStart Appropriations

Mark Sharp said they do not know exactly what the budget will be, but there will be budget cuts. He presented several proposed scenarios. (copy of presentation available upon request)

Terrie Fritz also distributed the SFY2011 Budget Perspective of the Oklahoma Health Care Authority. No discussion was held. (refer to handout)

John Corpolongo stated that there will be cuts in some of the Health Department contracts but details have not yet been finalized. They have had some cost savings in terms of Health Department state cars.

SFY2011 ICC Budget

Lansdowne presented three draft ICC budgets. There are three different budget projections because it depends on whether or not the ICC receives a 10%, 15%, or 20% cut to the current budget. We should have more information at the ICC Retreat. (refer to handouts)

A motion was made by Kinney and seconded by Lewis to approve the methodology for the three budgets proposed by Lansdowne and to budget according to the budget reductions. All members present voted in the affirmative except Ferretti, who abstained. The motion passed.

The Council then agreed to take a break at 11:35 a.m. and the meeting resumed at 11:48 a.m. Quorum is lost at this time.

ICC Retreat Date

Lansdowne presented the ICC with the proposed date change for the ICC Retreat. After discussion, it was decided to leave the date as originally planned which will be June 16-17, 2010. Members will be notified of the location.

Policy and Procedures

Mark Sharp stated that the Policy and Procedures have been opened for public comment and they made changes based off of those comments. The next step is to send it to the Office of Special Education Programs (OSEP) for their review. This will go as part of their grant application and OSEP will return it with revisions.

Automatic Qualifiers/Conditions and Syndrome

Sharp also reported that they have had a challenge in the past of having an automatic qualifier for low birth weight. They are still reviewing this and have been meeting with the State Department of Health. The final recommendation will be presented for vote at the ICC Retreat. (refer to handout from Dr. Rhoades)

Update on State Performance Plan/Annual Performance Report

Valenzuela reported that now, the first week in April, OSEP sends them the Annual Performance Report back and allows them to make changes which means they possibly will "meet requirements." They gave them the opportunity to clarify some of the data they put in the report. They have made their revisions and are now waiting to see whether or not they meet standards. Hopefully, they will have the determination data at the Retreat.

She also distributed an update on the SoonerStart Monthly Activity for Referrals and Active Open Cases, the SoonerStart Cumulative Children Served, and SoonerStart Cumulative Referrals. (refer to handouts)

Valenzuela also added that they have looked at numbers for the time from referral to family interview; family interview to evaluation; and evaluation to IFSP. OSEP says the average timeline should be within 45 days and Oklahoma's average is 69 days.

SoonerStart Monitoring Efforts

LouAnne Mullens and Jeannette Atha reported that efforts are being made to develop a process for uniformity on monitoring and then put together an Oklahoma manual on the process of general supervision monitoring in Oklahoma.

Thus far, they have come up with three different types of monitoring; the desk audit, focused monitoring and the concerned specific monitoring. She also distributed information on "Monitoring Procedures and Timelines." (refer to handout)

Complaints' Status

Valenzuela said the State Department of Education received a complaint two weeks ago from the

northeast area of the state in regards to speech services. The team visited with the mother and was able to explain everything to her and she withdrew the complaint. Therefore, they do not have any complaints at this time.

ICC Subcommittee Reports

Budget and Funding

Chavez reported that they met last week. Mark Sharp presented the budget information and they also talked about the low-incidence and autism group which will be talked about at the June Retreat.

They also discussed how services will be structured using the Early Interventionist I and II. This is still being considered by State Superintendent Garrett.

Program Evaluation

No updates at this time.

Public Awareness

Please refer to handout.

Leadership and Personnel Development

Audra Haney reported that this group is working on a document that will identify professional education priorities for SoonerStart. They are also working on a schedule for next year which will depend on the current budget situation. A *STARS* report is on the table and available for all to take a copy.

Family Leadership

Tara Lozano-Ford reported that this committee is looking at ways to get information out to families more effectively. They are also looking at the development of an ICC SoonerStart website.

Agency Coordinators' Reports

Glenda Rogers reported that the State Department of Health has not been able to fill any of the vacancies as they occur. With all the vacancies, they are now down to 197 employees. John Corpolongo commented by saying it is a constant balancing act to try and provide services because of the shortage in staff.

Mark Sharp, reporting for the State Department of Education, said they have 19 vacancies with the largest being in Oklahoma County.

New Business

No new business.

Public Comments

Candye Chavez announced that her son will be graduating and all interested individuals are invited to attend.

The meeting was adjourned at 12:58 p.m.