



## STEERING COMMITTEE

Tuesday, February 15<sup>th</sup>, 2011

2:00 pm. to 3:00 p.m.

Pasteur Medical Building

Oklahoma Commission on Children and Youth

1111 N. Lee, 5<sup>th</sup> Floor, Oklahoma City, OK

### Minutes

**Attendees:** Connie Schlittler (OKDHS), Sandra Stokes (OKDRS), Bob Mann (DOC), Connie Steffee (OHCA), Ray Bottger (ODMHSAS), Dan Ingram (OCCY), Michael Walsh (OCCY), Tommy Woods (OCCY), Lealah Shahin (OCCY)

#### **I. Call to Order**

**Sandra Stokes**

Sandra Stokes called the meeting to order at 2:04 pm.

#### **II. Data Repository**

**TJ**

TJ was able to work out a test data upload with Ray. The option of forming a temporary technical committee for those who are having problems uploading data to meet with the agencies that have successfully completed an upload to work on these issues was brought up. One of the big issues appears to be the length of the fields. There may be a way to give access to Visual Studio to all the agencies via the server so they will be able to run it through to xml. It was determined that it would be ideal to temporarily reinstate the Technical Committee to resolve these issues.

#### **III. 211's/Resource Directory**

**Mike**

***Web Hits Report – Handout available upon request.***

JOIN is currently working with OSF to move the website to ok.gov. After making a formal request for ok.gov to allow an exception to the formatting of the site, the request was approved and ok.gov is now in the middle of testing the site. The expected time frame to have something to start looking at is within a couple of weeks. Tomorrow afternoon, JOIN will be presenting to Taft Middle School as a part of the Family Night they are hosting to present information about available community resources from various programs and sources in the area. Historically, statistics do not show a definable incline during inclement weather for the resource directory.

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**IV. Eligibility Questionnaire** **Dan**

JOIN will start working on the Eligibility Questionnaire as soon as we complete the move over to ok.gov.

**V. New Business** **All**

It was determined that the Technical Committee will be temporarily reinstated and an email will be sent out with the initial date being either March 8<sup>th</sup> or 10<sup>th</sup>. Participants from WIC and OSF are needed for the meeting, so the date will depend on their availability.

It has been difficult catching up with our Early Childhood Data Project contacts, but we are working on getting them out to a meeting. Lisa Smith has met with Janet from Department of Education and it appeared to be a very positive meeting. Information about the meetings and updates has been provided to our listed Department of Education representative throughout the time they have not been attending JOIN meetings.

**VI. Next Meeting Date** **All**

March 15, 2011

**VII. Next Meeting Agenda Items** **All**

Technical Committee Update  
Smartstart Presentation (if representatives available)

**VIII. Adjournment** **All**

Ray Bottger motioned for adjournment.  
Bob Mann seconded.  
Sandra Stokes adjourned the meeting at 2:34 pm.