



STEERING COMMITTEE

Tuesday, April 20, 2010
2:00 pm. to 3:00 p.m.
Pasteur Medical Building
Oklahoma Commission on Children and Youth
1111 N. Lee, 5th Floor, Oklahoma City, OK

Minutes

Attendees: Sandra Stokes (DRS), Ray Bottger (ODMHSAS), Connie Schlittler (DHS), Jack Chapman (OCCY), Fred Cantrell (OSF), Connie Steffee (OHCA), Dr. Edd Rhoades (OSDH), Rebekah Zahn (ODOC), Dan Ingram (OCCY), Michael Walsh (OCCY), Lealah Shahin (OCCY)

I. Call to Order

Sandra Stokes

Sandra Stokes called the meeting to order at 2:01 pm.

II. Data Repository

Dan

Dan – Last month we had to do a change order. The project is complete as per the specs of the original statement of work, but two things that changed along the way was the file transfer system was originally set as the https and we're limited on file size using that protocol. So, part of the change order is to implement an asp plugin that will allow the streaming of larger data files. The other portion of that is the break out on the three different servers. Part of the original specs, the whole project would be on one server. We had decided to split that onto three servers, but that never got transferred to Phase III, so we had to fix that. So, that has just recently been completed and I think the only thing we're waiting on is that we have to make an adjustment on OSF's IT plan. (To Fred Cantrell) We're waiting on a response from OSF that the OSF IT plan has the correct dollar amount on that.

Fred – Okay, you can work with Cindy on that, I guess.

Dan – Well, Diane was verifying that through DCS before we fix that money for the contract, so I'll have to go back through my emails, but I believe all we need to do is get a new Statement of Work signed and give that back to Rattan and it should be fixed. So, that is about it on the Data Repository, unless anyone had any questions.

Jack – Hey, Dan, can you talk a little bit about the conversation we had with Jeff Haddad?

Dan – Well when I last spoke with Jeff, he was going to talk to... who was that other person that was involved with that? Do you recall?

OKLAHOMA COMMISSION ON CHILDREN AND YOUTH



Jack – Terry Watson.

Dan – Terry Watson! Okay, we were going to do a demo presentation for them. As a recap for some of our newer members, Jeff Haddad has not participated with JOIN much, but we have been sending them our agendas and minutes from our meetings. So he indicated that they are willing to come back and start participating again. So they have a project they are working on they don't have a sustainability tool; and that's why they may be coming back, because JOIN may be able to provide that sustainability for them. So I'm pretty impressed with that, getting him back involved with JOIN, he was a big player back before my time, so we're excited to have his participation again.

Jack – the other thing we talked about was the Race to the Top application. I think that they just wanted to get that out, but when they come for round 2, we talked about JOIN possibly being a sustainable part of that, and boy, that would be great to have some education data.

Dan – Yeah, but as far as I've heard, these are the most positive comments coming from Education as far as this goes.

Connie Steffee – I was just thinking I've never seen a person from Education at the meetings. From several people – No, they haven't participated.

Jack – I think in the very, very, very beginning with the Children's Coordinated Database we got some participation because Superintendent Garrett did sign off on our data-sharing agreement.

Sandy – Anything else on Data Repository? Okay, 211's/Resource Directory, Mike.

III. 211's/Resource Directory

Mike

Mike – Well I handed out the report for the hits to the Resource Directory, we're maintaining. There is a whole heck of a lot of traffic on the resource directory, so it is being used. 211's, we are in the process of installing a new server at Heartline Oklahoma City call center, updating them to Windows Business Server 2008; we're working on getting them ready for IRis 4.0 changover which is supposed to be happening at the beginning of the summer. We've heard through the grapevine, it's looking like some of the smaller call centers are not in danger, but getting wrapped up in some of the larger call centers. It looks like Lawton may be the next to go.

Dan – I think Woodward is next, I think they are more worried than Lawton. Lawton is very nervous.

Mike – Yeah, with the money crunch. Enid has already shut its' doors, they kept one person for resource, but Oklahoma City has taken over that, as well. So they'll still have the coverage and hopefully we continue to have people in the field there, but that was the whole beauty of working with the 211's so it looks like we'll still have that. Just instead of there being several different call centers, we're looking at 3 or 4.

Dan – and a huge influence on that is ... what is the certification on that?



Mike – Oh, the AIRS, it's a very expensive and very difficult to get; in a place like Woodward where there's only one person that does 211 full time, they just don't have the resources to get AIRS certified. And to get any money from the state to fulfill the contract they have to get AIRS certified within a certain amount of time. And it's too expensive and too much work for the small centers.

Fred – I'm ignorant to a lot of the 211 stuff, so the AIRS certification... I don't understand what that means.

Mike – That's the Alliance of Information and Referral Systems.

Fred – Oh, okay.

Mike – It's a national nonprofit agency, you don't have to be AIRS certified, there are a lot of 211s throughout the nation that does business, from emergency aren't. The goal is that everyone gets on the same page, so that in the future, we'll hopefully have a nationwide network that is the goal of AIRS. It's not a technically based; it's just how an information and referral call center procedures to training, to how they put in the information to search. To basically streamline the whole process.

Fred – Okay.

Mike – You know it took Tulsa, which has the most resources, manpower, etc, 2 years to fully get it and that was with one man dedicated to certification.

Dan – They have a full binder of documentation that is 3 or 4 inches thick, it's just a monster. So a small call center like Woodward would be difficult to handle, so that's why they're whittling the small call centers to Oklahoma City and Tulsa. And then maybe a third call center for rural areas. Lawton has been struggling to catch up and hopefully they're within the cut as well.

Mike – Hopefully they're squared away. But I don't think we're in any danger of losing our resources. As far as JOIN is concerned, they are still entering data and uploading us data.

Sandy – Okay, is that all for the 211s?

Sandy – Okay and there is our quorum, let's get everyone officially signed in and I think we have your quorum, Dan.

IV. Eligibility Questionnaire

Dan

Action Item – Form a sub-committee to research Eligibility Questionnaire rebuild.

Dan – Eligibility Questionnaire, I would like to form a sub-committee to start the process of looking at our eligibility wizard, the structure and design and where we want to go with that in the very near future.

Mike – You did tell them about the good news about developing it with ok.gov right?

Dan – Right. We're moving both the agency and JOIN to ok.gov which will allow us to develop both without cost. But I'm not sure what we'll get with that, you get what you pay for. All I'm saying is I'm not sure what kind of timeline we'll get with that. But it is certainly within the budget, so we'll go with this.



Mike – So, since we’re going with ok.gov, we don’t need technically inclined people as much as people who would be more resource type people who would know the resources we’re trying to get out.

Fred – so more for the content and functionality side of it.

Mike – Yes.

Sandy – Does anyone have any questions before we vote on this?

Connie Schlittler – I’m fine with the sub-committee, of course I mentioned two months ago that we were building an eligibility wizard at DHS. It’s part of OKDHS live, it has lots of programs and resources in it, it’s from San Francisco, they gave us the code because it was funded with public dollars. It’s a really, really nice tool. So we definitely want folks to look at this, it has reduced lunches, WIC, some very nice things, as well as all of DHS’ programs and resources, too. That is up and running today, in fact, I’d be happy to share that link with you. Course we are concerned with JOIN, that a lot of the links are not updated and are broken. We just want to work together and make sure that you don’t duplicate what we’ve already got.

Dan – Right, yes that’s exactly the kind of people we are looking for, we want to tap into all of those resources that many agencies have and the kind of people we need are the ones that can tell us what resources are already available. Health Care Authority was also working on something similar, so yeah, that’s great.

Sandy – Okay, are we ready to vote? All in favor? *Unanimous.* All opposed? *None.* Okay, it looks like you have your sub-committee.

Mike – Now we just have to fill it.

Dan – So, on that note, I’ll have Lealah send out an email and if either yourselves or someone you know of wants to participate with that, just reply. We will start a list and just keep adding to it. We’ll keep you updated as we put that together.

V. New Business

All

Sandy – Okay new business?

Lealah – Actually, I do. Bob Mann, with DOC, he has a meeting that is synonymous with ours every month at the same time on the same day. So that’s why he hasn’t been coming. And I’m not suggesting anything, but we should probably try to figure out something there whether it’s trying a different time for the meeting, or seeing if he has another rep available, or just trying to figure something out there, maybe.

Connie Steffee – When you spoke to him did he tell you of a better time or if he had a person in mind?

Lealah – No, we didn’t actually talk about that, I just told him I would bring it up at the Steering Committee meeting and see what everyone thought. He did say that he was available in the morning, but we have our staff meeting from 9:00 to sometime later.

Dan – I’m assuming that 2:00 works very well for everyone here.

OKLAHOMA COMMISSION ON CHILDREN AND YOUTH



Connie Steffee – So how did he come before then? Oh, it hasn't been this time always.

Fred – Yes, we've changed the days a couple of times for Spring Break or other holidays.

Connie Schlittler – Yes, Bob hasn't been here in a long time.

Lealah – I think the problem was when we switched from 8:15 am to 2:00 pm.

Fred – I know that Cindy Shackelford has the same every two week meeting that I do, so it will be hit and miss for her as well. But whatever works best for the whole group is what needs to happen.

Dan – Okay, well we will talk to him and ask him those questions and get some input from him on that. I hate to change the time too much.

Connie Schlittler – This has been better as far as attendance and participation.

Dan – Right, I don't want to shake things up too much with attendance being good. Just last week we had problems with people showing up and we just changed it a week. So, okay, we'll talk to him and update you next month.

VI. Next Meeting Date **All**
May 18, 2010 at 2:00 pm.

VII. Next Meeting Agenda Items **All**
Data Repository
211s/Resource Directory
Eligibility Questionnaire
Brochures

VIII. Adjournment **All**
Sandy adjourned at 2:23 pm.