

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

---

**Name and Location of Facility:** Baptist Children's Home  
Owasso, Oklahoma

**Date of Visit:** December 14, 2006

**Oversight Reviewer:** Cliff A. Aldridge, Oversight Specialist, and Kristal Nicholson, Trainer/Consultant, of the National Resource Center for Youth Services (NRCYS) of the University of Oklahoma

**Subject:** Announced Visit, 2006

**Date:** February 15, 2007

---

### **General Information**

The Office of Juvenile System Oversight (OJSO) conducted an announced visit to the Owasso Baptist Children's Home on December 14, 2006. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was licensed by the Division of Child Care of the Department of Human Services (DHS) for forty-nine residents. The program serves children in a Christian-home environment and provides basic residential services, educational opportunities, and appropriate lifestyle experiences for boys and girls, ages five through eighteen. On the day of the OJSO visit, the census was thirty-three.

### **Persons Interviewed**

- Entry interview with the campus administrator
- Five residents
- Three house/cottage parents
- Exit briefing with the campus administrator and the assistant administrator

### **Documentation Reviewed**

- Case records on three residents
- Personnel files and training records of two houseparent couples
- Facility list of current residents
- Facility staff roster
- DHS Division of Child Care inspection report of November 28, 2006
- Office of the Oklahoma State Fire Marshal inspection report of March 4, 2006

- Oklahoma State Department of Health inspection report of May 16, 2006
- DHS Residential Child Care Facility license, No. K8500039

### Areas Toured

- Five residential cottages

### **Overview**

### Interviews

The OJSO interviewed five residents, including two DHS-custody children. The sample of residents included representatives of each of the five cottages. Overall, the interview responses were positive regarding the staff, the program, and quality of life. Two female houseparents and one male houseparent, representatives of three of the cottages, were interviewed. The houseparents each indicated he or she was oriented to the needs of the residents, demonstrated familiarity with facility policies, and reported receiving sufficient training. No concerns were identified from the resident and staff interviews.

### Documentation Reviews

The OJSO reviewed the case records on three residents. A ninety-day review on the resident had not been completed by the due date in one of the files; subsequent six-month reviews in the file had been completed according to the DHS licensing timeframe. The files were complete for the items reviewed, with the one exception noted. The personnel files and training records of two houseparent couples were reviewed for compliance with licensing standards. The files were complete and were current for all four staff members. No issues of concern were identified from the staff file reviews.

The DHS Division of Child Care's inspection report noted incomplete documentation in two resident files. One of the files had an incomplete admission assessment and the other file did not have a ninety-day review. Signature pages were missing in both files for the development of the service plans. The OJSO reviewer did not identify the same deficiencies, except as noted above. The Oklahoma State Department of Health's inspection report noted corrections to be made and to be verified by the DHS. The issues identified during the May 2006 health department's visit were not observed during the OJSO's visit.

### Observational Tour

The OJSO conducted a tour of the five residential cottages. On the day of the OJSO visit, the cottages were clean, were well-maintained, and were pleasantly decorated. A bag of potatoes was found on the floor of the pantry in one of the cottages and was

properly stored on a shelf during the tour. No other concerns were identified from the tour.

### **Summary**

On the day of the OJSO visit, the Owasso Baptist Children's Home demonstrated compliance with facility policy and procedures and established responsibilities. The OJSO appreciated the helpfulness of the administration and the staff in arranging the interviews, conducting the inspection tour, and providing the necessary materials for the reviews.

CAA:js

