

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Boys Ranch Town
Edmond, Oklahoma

Date of Visit: July 22, 2008

Oversight Reviewers: Anthony Kibble and Tina Pendergraft, Oversight Specialists

Focus of Visit: Announced Visit

Date: October 6, 2008

General Information

The Office of Juvenile System Oversight (OJSO) conducted an announced visit on July 22, 2008, at the Baptist Boys Ranch in Edmond, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The program was licensed for forty male juveniles by the division of Oklahoma Child Care Services (OCCS) of the Oklahoma Department of Human Services (OKDHS). On the day of the OJSO visit, the census was thirty-eight.

Interviews Conducted

- Entry interview and an exit conference with the Director and the Assistant Director
- Three houseparents
- Six residents

Documents Reviewed

- Three personnel files
- Seven resident files
- Office of the Oklahoma State Fire Marshal report dated July 8, 2008
- Oklahoma State Department of Health Food Inspection report dated May 3, 2007
- OKDHS OCCS inspection report dated April 15, 2008
- Facility admissions, medical management, and grievance policy and procedures

Areas Toured

The OJSO did not conduct an observational tour on the day of the OJSO visit. The OJSO reviewed the OKDHS OCCS inspection report dated April 15, 2008. The report indicated the facility was in compliance with OKDHS licensing standards.

Findings

Interviews

The six residents interviewed expressed appropriate forms of discipline for rule violations, demonstrated knowledge of the grievance procedures, and described appropriate types and amounts of recreation. In addition, the interviewees expressed a feeling of safety and security at the facility. No concerns were noted from the resident interviews regarding the care received by the residents.

The three staff interviewed described appropriate forms of discipline for rule violations, expressed a desire to help the residents who were under their care, and described the administration as being supportive and valuing the input provided by the staff. No concerns were noted from the staff interviews.

File Reviews

The OJSO reviewed seven resident files for compliance with OKDHS licensing standards. The OJSO noted:

- The individualized service plan reviews contained in two files had not been completed within the required ninety-day time frame.
- The initial service plan in one file had not been signed by the resident.

No other concerns were noted from the resident file reviews.

Three staff files were reviewed. All three files were well-organized and complete for the items reviewed. No concerns were noted from the staff files review.

Areas of Concern

1. An inspection by the Oklahoma State Department of Health was past due. The last health department inspection had occurred on May 3, 2007.
2. Documentation did not indicate current inspection of the fire sprinkler systems on four cottages: Johnson, Young, Mabee, and Kimbler. The fire marshal's report dated July 8, 2008, had cited the facility for past due inspection of the fire sprinkler systems on the four cottages.
3. The service plan reviews contained in two of the seven files reviewed had not been completed within the required ninety-day time frame.

Violation

1. The service plan in one of the seven resident files reviewed did not document the signature of the resident to indicate participation in the development of the plan. The OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-154 Social services, (b) Service planning, (1) Comprehensive service plan, (B),

(vi), states, "The service plan identifies and includes the names and signatures, with the date, of those participating in developing the service plan."

Summary

The findings of the oversight visit were discussed with the Director and the Assistant Director in the exit conference. The OJSO requested that the facility provide the OJSO with copies of the health department food inspection report and the fire marshal's re-inspection report upon their completion.

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