

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

**MEMORANDUM**

**To:** Randy Barnett, Director  
Cedar Canyon Adventure Program

**From:** Cliff A. Aldridge, Oversight Specialist  
Office of Juvenile System Oversight

**Reviewers:** Cliff Aldridge and Brandy Smith, Planner of the Office of Planning and  
Coordination of the Oklahoma Commission on Children and Youth

**Subject:** 2005 Unannounced Visit

**Date:** August 31, 2005

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**General Information**

The Office of Juvenile System Oversight (OJSO) conducted a routine, unannounced visit to the Cedar Canyon Adventure Program on April 5, 2005. Cliff Aldridge and Brandy Smith conducted the oversight visit. The Office of Juvenile Affairs (OJA) contracts with the Southwestern Oklahoma State University for the operation of the program which serves OJA-custody males. The program was licensed by the Division of Child Care of the Department of Human Services (DHS) for twenty residents.

Persons Interviewed

- Initial entry interview with the Therapeutic Services Coordinator
- Subsequent entry interview with the Director
- Four of the seventeen residents in the facility on the day of the visit
- Three direct care staff members
- Exit conference with the Director and the residential Juvenile Specialist Supervisor

Documentation Reviewed

- Case records on two residents
- Personnel files of two direct care staff members
- DHS Division of Child Care inspection report of October 5, 2004
- Office of the Oklahoma State Fire Marshal inspection report of October 18, 2004
- Sprinkler and fire alarm inspection report of November 17, 2004

## Areas Toured

- Grounds and recreational areas
- Residential areas
- Educational/vocational areas
- Dining and food preparation areas

## **Overview**

### Interviews

Four residents were interviewed relative to their quality of life and participation in educational, recreational, health, and program services. Each described receiving educational/vocational and health services, participation in service planning, regular participation in meaningful recreational activities, and receiving only appropriate consequences for rule violations. All four reported receiving regular individual and group counseling and were able to describe their service and discharge plans. Overall, the residents interviewed made favorable comments regarding the staff and the facility. No issues of concern were identified from the resident interviews.

The three staff members interviewed appeared to be familiar with facility policies and reported having current certification in mandatory training. They each reported the use of only appropriate disciplinary practices for rule violations by the residents. The staff members mentioned the educational services, vocational services, and positive relationships with staff members as being beneficial to the residents. No issues of concern were identified from the staff interviews.

### Documentation Reviews

One case record documented participation of the custodian in the development of the service plan but failed to document the participation or the reason for the non-participation of the custodian in the ninety-day service plan review.

The Office of the Oklahoma State Fire Marshal's inspection report of October 18, 2004, cited only the need to remove items stored in the electrical room and recommended that the sprinkler and fire alarm systems be inspected. They were inspected on November 17, 2004, and approved. The health department had not inspected the facility since the last OJSO visit.

### Facility Tour

All areas of the facility were clean and well-maintained. No issues were identified from the tour.

## **Conclusion**

On the day of the OJSO visit, the Cedar Canyon Adventure Program was in compliance with all the items reviewed, with the exception noted above. The facility appeared clean and well-maintained. The relationships between the children and the staff were observed to be mutually respectful. The vocational skills program appeared to be a matter of pride for the residents and the staff.

## **Finding**

The ninety-day service plan review did not document the participation of the custodian or the reason for non-participation in one of the two case records reviewed. Department of Human Services licensing policy OAC 340:110-3-154, (b), (2), (B), states, "The facility involves the resident and parents or custodian in the service plan review. If the parents or custodian do not participate in the service plan review, the reason for non-participation is documented in the service plan." Paragraph C, (v), states, "The service plan review includes the names, and signatures, with the date, of those participating in the review."

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