

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Cedar Canyon Adventure Program
Weatherford, Oklahoma

Date of Visit: April 21, 2009

Oversight Reviewer: Dana S. Holden, Oversight Specialist

Focus of Visit: First Biannual Visit, 2009

Date: May 18, 2009

General Information

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on April 21, 2009, at the Cedar Canyon Adventure Program, located in Weatherford, Oklahoma. The purpose of the visit was to conduct a focused assessment in the areas of grievance resolution, medication administration, employee training, and critical incident reporting that had occurred since the last OJSO visit in 2008. The Office of Juvenile Affairs (OJA) contracted with Southwestern Oklahoma State University for the operation of the program, which serves OJA-custody males. The program was licensed by the Oklahoma Child Care Services division of the Oklahoma Department of Human Services (OKDHS) for twenty-four residents. On the day of the OJSO visit, the census was twenty.

Persons Interviewed

- Entry interview with the staff supervisor
- Exit conference with the program director

Documents Reviewed

- Ten employee training records
- Facility grievance log and the resident grievances filed between January 1, 2009, and April 21, 2009
- Facility caretaker conduct review (CCR) reports for January 1, 2009, through April 21, 2009
- Facility restraint log for January 2, 2009, through April 19, 2009
- Facility medication administration records (MARs) for the current residents

Findings

Interviews

The OJSO conducted an entry interview with the staff supervisor and explained the focus of the oversight. The OJSO did not interview residents or direct care staff members during this oversight.

Employee Training Record Review

The OJSO reviewed ten employee training records. The training records of two child care staff members and two social services staff members did not document the training hours required for their positions. No other issues of concern were identified from the employee training record review.

Grievance Log and Resident Grievance Review

The OJSO reviewed the grievance log and thirty-two resident grievances filed between January 1, 2009, and April 5, 2009. Documentation indicated that the grievance coordinator had responded to each grievance in a timely manner. No issues of concern were noted from the grievance log and resident grievance review.

CCR Report Review

Three CCR reports for January 1, 2009, through April 8, 2009, were reviewed. The OJSO noted that each report indicated a thorough and timely CCR. No issues of concern were noted from the CCR report review.

Restraint Log Review

The OJSO reviewed the restraint log for January 1, 2009, through April 19, 2009. Documentation indicated that thirty-eight restraints had occurred during that time frame. No issues of concern were noted from the restraint log review.

MAR Review

The OJSO reviewed the MAR maintained on each current resident. The OJSO noted:

- Documentation indicated that the dosage units remaining in a prescribed medicine were not accurately recorded in four instances.
- Documentation indicated that the medication for a resident was not dispensed as prescribed in fifteen instances. The prescribed medicine was to be administered twice a day; however, documentation indicated that on eleven days, the medicine

was administered once a day, and on four days, the medicine was not administered at all. Reasons for not dispensing the medicine as prescribed were not documented.

No other issues of concern were noted from the MAR review.

Summary

Overall, the facility appeared to be meeting the needs of the residents. An exit conference was conducted with the program director on April 22, 2009, at which time, the OJSO's findings were discussed.

Violations

1. The training records for two child care staff members did not document the required training hours. OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-153.1, Personnel, (m), Staff training, (3), Training for child care staff, (A), states, "Full-time child care staff obtain a minimum of 24 clock hours per calendar year of staff development courses. . . ."
2. The training records for two social services staff members did not document the required training hours. OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-153.1, Personnel, (m), Staff training, (2), Training for social services staff, states, "Social services staff, including social workers, licensed professional counselors, and those providing casework services, obtain a minimum of 12 clock hours of continuing education per calendar year. . . ."
3. Documentation indicated that medicines were not administered as prescribed for two residents. The dosage units remaining of a medicine for one of these two residents were not recorded accurately. OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-154.3, Health and medical services, (e), Medication, (2), (C), states, "When any medication is administered to a resident, a precise record is kept that includes the dosage, date and time given, and signature of the person who administered it."

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