

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

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**Name and Location of Facility:** Cedar Canyon Adventure Program  
Weatherford, Oklahoma

**Date of Visit:** October 4, 2010

**Oversight Reviewer:** Dana S. Holden, Oversight Specialist IV

**Focus of Visit:** Second Biannual Visit, 2010

**Date:** November 23, 2010

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**Introduction**

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on October 4, 2010, at the Cedar Canyon Adventure Program, located in Weatherford, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The Office of Juvenile Affairs (OJA) contracted with Southwestern Oklahoma State University for the operation of the program, which serves OJA-custody males. The program was licensed by the Oklahoma Child Care Services (OCCS) Division of the Oklahoma Department of Human Services (OKDHS) for sixteen residents as a residential child care facility. On the day of the OJSO visit, the census was fifteen.

**Interviews Conducted**

- Entry interview with the program director
- Exit conference with the program director
- Two residents
- Two direct care staff members

**Documents Reviewed**

- Three resident files
- OKDHS OCCS Residential Child Care Facility Inspection report dated September 21, 2010
- Office of the Oklahoma State Fire Marshal report dated May 5, 2010
- Oklahoma State Department of Health Food Inspection report dated April 5, 2010
- Facility restraint log for July 1, 2009, through May 17, 2010
- Two staff personnel files

## **Findings**

### Resident Interviews

The OJSO interviewed two residents. The interview questions pertained to the residents' perception of safety, program services, resident rights, discipline practices, and other residential program issues. No concerns were noted from the resident interviews.

### Staff Interviews

The OJSO interviewed two direct care staff members on duty. The interview questions pertained to the staff's perception of safety, program services, discipline practices, and other residential program issues. There were no concerns noted.

### Resident File Review

The OJSO reviewed three resident files. The files were well-organized and complete for the items reviewed. No concerns were noted from the resident files reviewed.

### Personnel File Review

The OJSO reviewed two personnel files. The files were well-organized and complete for the items reviewed. The OJSO noted that one staff member had twelve hours of training documented for 2009. Full-time direct care staff are required to complete twenty-four hours of training per calendar year. There were no other areas of concern noted.

### Inspection Reports Review

The OJSO reviewed the most current inspection reports by the Office of the Oklahoma State Fire Marshal, dated May 5, 2010, the Oklahoma State Department of Health, dated April 5, 2010, and the OKDHS OCCS, dated September 21, 2010. There were no deficiencies noted on any of the reports.

## **Violation**

1. One staff member did not complete the required number of training hours for calendar year 2009. OJA policy, 377:3-13-43, Staff requirements, (a), General provisions, (8), Staff training, (G), states, "Full-time direct-care staff and administrators shall obtain at least 24 clock hours of training per employment year."

