



Southwestern Oklahoma State University
Cedar Canyon Adventure Program

TO: Dana S. Holden, Oversight Specialist
Oklahoma Commission on Children and Youth

FROM: Wes Warren, Director
Cedar Canyon Adventure Program

DATE: November 30, 2010

RE: Response to Office of Juvenile System Oversight's Visit

cc: Dr. Ken Rose
Robert E. Christian
Mike Heath
Donna Glandon
Susan Case

In reference to your Oversight Report on October 4, 2010, please find attached our written response to the findings in this report.

If you have any questions or concerns, please feel free to call me at 580-343-2132.

AREAS OF CONCERN:

1. One staff member did not complete the required number of training hours for calendar year 2009. OJA policy, 377:3-13-43, Staff requirements, (a), General provisions, (8), Staff training, (G), "Full-time direct-care staff and administrators shall obtain at least 24 clock hours of training per employment year".

Response: Cedar Canyon will log the attendance of staff meetings and obtain yearly trainings, which will give full time employees and administrators the hours they need for the calendar year.

Wes Warren, M.Ed.