

Dana S. Holden, Oversight Specialist IV  
Oklahoma Commission on Children and Youth  
500 North Broadway Avenue, Suite 300  
Oklahoma City, Oklahoma 73102-6200

Dear Mr. Holden:

Below are the responses to the areas of concern and violations you noted on you May 18, 2009 visit.

**Areas of Concern**

The administering and record keeping of medication has been emphasized to the supervisors and staff that are involved in that process. The director will receive the appropriate training so that she can further insure that proper procedure is followed. It should be noted that the Office of Public Integrity audited this area on July 14, 2009 and found no deficiencies.

**Violations**

Medical consent forms are mailed at the time of the resident's admission. There are times when these are slow to be returned to the facility or not returned without additional requests. It is difficult to correct or explain why these were missing without knowing the residents name, date of admission, etc. However, staff is aware that this is important documentation and will endeavor to insure all medical consent forms are collected.

Room confinement criteria have been shared with all staff. Only the director or the director's designee may approve room confinement. As noted in your report we try to limit out use of room confinement and use room restriction. Staff understands the behaviors that meet the criteria of room confinement and that appropriate documentation is necessary.

If further information is needed please let me know.

Sincerely,

Twyla Snider  
Director