

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Deborah Rothe Group Home
Oklahoma City, Oklahoma

Date of Visit: July 8, 2009

Oversight Reviewer: Harold Jergenson, Oversight Specialist

Focus of Visit: First Biannual Visit, 2009

Date: August 4, 2009

Introduction

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on July 8, 2009, at the Deborah Rothe Group Home, located in Oklahoma City. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The group home was licensed by the division of Oklahoma Child Care Services (OCCS) of the Oklahoma Department of Human Services (OKDHS) for eight female residents, ages thirteen to seventeen. At the time of the oversight visit, the census was eight.

Interviews Conducted

- Entry interview and exit conference with the program director
- Youth guidance specialist
- Three residents

Documents Reviewed

- Census for the facility, including review of the residents' birth dates and admission dates
- OKDHS OCCS Residential Child Care Facility Inspection report dated May 19, 2009
- Office of the Oklahoma State Fire Marshal report dated June 23, 2009
- Oklahoma State Department of Health Food Inspection report dated January 7, 2009
- Grievance Log dated from January 1, 2009, through July 1, 2009
- Two personnel files
- Six resident files

Findings

Resident Interviews

The OJSO interviewed three residents. The interview questions pertained to resident perceptions regarding safety, program services, resident rights, and discipline practices. No concerns were noted from the interviews.

Staff Interviews

The OJSO interviewed the program director and a youth guidance specialist. No concerns were noted from the interviews.

Resident File Review

Six resident files were reviewed. The OJSO noted:

- Two resident files did not contain a signed handbook receipt by the custodians.
- Two resident files did not contain a signed grievance statement by the custodians.
- One resident's ninety day service plan review did not contain documentation (the resident's signature) that the resident had participated in the review.

Personnel File Review

Two personnel files were reviewed. No concerns were noted.

Areas of Concern

- Two of the six resident files that were reviewed did not contain handbook receipts signed by the custodians.
- Two of the six resident files reviewed did not contain grievance statements signed by the custodians.

Violation

1. One resident's ninety day service plan review did not contain documentation (the resident's signature) that the resident had participated in the review. OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-154, Social services, (b), Service planning, (2), Service plan review, (B), states, "The facility involves the resident and parents or custodian in the service plan review. If the parents or custodian do not participate in the service plan review, the reason for non-participation is documented in the service plan." Section (C), (v), states, "The service plan review includes: . . . the names and signatures, with the date, of those participating in the review."

