

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

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**Name of Facility:** Foss Lake Adventure Program  
**Date of Visit:** December 1, 2005  
**Oversight Reviewer:** Dana Holden, Oversight Specialist  
**Focus of Visit:** Second Unannounced Visit for 2005  
**Date:** April 20, 2006

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### **Introduction**

The Office of Juvenile System Oversight (OJSO) made an unannounced visit to the Foss Lake Adventure Program on December 1, 2005. The purpose of the visit was to ascertain compliance with established responsibilities. The program was licensed by the Division of Child Care of the Department of Human Services (DHS) for eighteen residents, which was the census on the day of the OJSO visit.

### Interviews Conducted

- An entry interview and an exit conference with the Program Administrator
- Two direct care staff
- Four residents

### Documentation Reviewed

- Most recent inspection reports from the Office of the State Fire Marshal, the Oklahoma State Department of Health, and the DHS Division of Child Care
- Two personnel files
- Files on four residents

### Areas Toured

- Entire facility

## **Overview**

### Interviews

The four residents interviewed were asked questions pertaining to facility standards, program services, and quality of life. The OJSO noted from the residents' responses that they:

- felt safe at the facility and attributed this to the staff;
- believed the food was good and that they received adequate amounts;
- made favorable comments about the staff; and
- reported only appropriate consequences for rule violations.

The two direct care staff members interviewed reported:

- receiving the required training certifications; and
- imposing acceptable consequences for resident rule violations.

### File Reviews

The OJSO reviewed the files on four residents. The files were well-organized, and the materials were easy to locate. Of the files reviewed, the OJSO found:

- One file was missing the immunization record for the resident.
- Two files were missing school history information on the residents.
- One file was missing documentation of a medical examination prior to the resident's admission into the program.

No other concerns were noted in the resident files review.

The OJSO reviewed two personnel files. The files were complete and well-organized. There were not concerns noted in the staff files review.

### Observational Tour

The OJSO conducted a tour of the facility. The physical plant was spacious and, on the day of the OJSO, was clean and well-maintained. There were no concerns noted regarding the tour.

The OJSO reviewed the State Fire Marshal's report, dated October 11, 2004. The Program Administrator stated that facility administration had requested an inspection, but that an inspector from the State Fire Marshal's office had not been to the facility. Following the OJSO visit, the State Fire Marshal's office inspected the facility on December 15, 2005. The report was submitted to the OJSO for review. Two minor deficiencies were noted that were corrected by the facility.

## Summary

On the day of the OJSO visit, documentation in the resident files was in good order, with the exceptions noted. The program offered recreational opportunities to the residents that they might not otherwise be able to access, including field trips, ROPES course exercises, and rappelling.

## Findings

1. The file on one resident did not contain an immunization record. Department of Human Services licensing standards, Section 154.3, Health and medical services, (d), Immunizations, states, "Each resident is immunized against communicable diseases in accordance with the rules and regulations of the State Department of Health."
2. The files on two residents lacked school history information. Office of Juvenile Affairs policy OAC 377:3-13-40, Records, (a), (13), states, "Facility staff shall complete a confidential record for each juvenile admitted to the facility and include, at the minimum . . . education and school attended."
3. The file on a resident lacked documentation of a medical examination prior to the resident's admission into the program. Department of Human Services licensing standards, Section 154, Social services, (a), Admission, (5), states, "Residents receive a medical examination by a health professional within 60 days prior to admission or within 30 days following admission."

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