

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Foss Lake Adventure Program
Foss, Oklahoma

Date of Visit: December 8, 2008

Oversight Reviewer: Dana S. Holden, Oversight Specialist

Focus of Visit: Second Biannual Visit for 2008

Date: February 5, 2009

Introduction

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit at the Foss Lake Adventure Program on December 8, 2008. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures, as well as, to assess the safety of residents and overall quality of life. The program is licensed for eighteen residents by the Oklahoma Department of Human Services (OKDHS) division of Oklahoma Child Care Services (OCCS). On the day of the OJSO visit, the census was seventeen.

Interviews Conducted

- Entry interview with the Program Administrator
- Four residents
- Exit conference with the Case Manager

Documents Reviewed

- Four resident files
- Office of the Oklahoma State Fire Marshal report dated July 30, 2007
- Oklahoma State Department of Health Food Inspection report dated March 18, 2008
- OKDHS OCCS inspection report dated November 21, 2008

Findings

Interviews

The OJSO interviewed four residents. The interview questions pertained to the residents' perceptions of safety, program services, resident rights, discipline practices, and other residential program issues. All four interviewees:

- stated they felt safe at the facility;
- stated the food tasted good and that second servings were allowed;
- demonstrated knowledge of the facility's grievance system;
- described appropriate forms of discipline; and
- reported receiving appropriate amounts of recreation time.

No issues of concern were noted from the resident interviews.

The OJSO did not interview the staff members on-duty. Both staff members had been interviewed by the OJSO on previous oversight visits, and the resident interviews did not indicate any problems regarding staff.

File Reviews

The OJSO reviewed four resident files. The files were well-organized, and the materials were easy to locate. The OJSO noted that the ninety-day review of the resident's treatment plan was not signed by the resident in two files reviewed and the ninety-day review was not signed by the parent or guardian in three files reviewed. No other issues of concern were noted from the resident files reviewed.

The OJSO did not review any employee files. The OKDHS OCCS had reviewed the employee files on November 21, 2008. Minor deficiencies had been noted with regard to staff training; those deficiencies had been addressed by the facility.

Facility Inspection Reports Review

The OJSO reviewed the most current inspection reports by the Oklahoma State Department of Health, the Office of the Oklahoma State Fire Marshal, and the OKDHS OCCS. No violations were cited in the health department report, and minor violations cited in the OCCS report had been corrected by the facility. The OCCS report did note that the annual inspection by the state fire marshal's office was past due. The fire marshal's office had last inspected the facility on July 30, 2007.

No issues of concern were noted from the review of the facility inspection reports, with the one exception noted above.

Violations

1. Two of the four resident files reviewed contained completed ninety-day treatment plan reviews that had not been signed by the residents, and three of the four resident files reviewed contained completed ninety-day treatment plan reviews that had not been signed by the parents or guardians. OKDHS Licensing Standards for Child Care Facilities, OAC 340:110-3-154, Social services, (b), Service planning, (2), Service plan review, (B), states, ""The facility involves the resident and parents or custodian in the service plan review. If the parents or custodian do not participate in

the service plan review, the reason for non-participation is documented in the service plan.”

2. The facility was past due for an annual inspection by the Office of the Oklahoma State Fire Marshal. OKDHS Licensing Standards for Child Care Facilities, OAC 340:110-3-157, Physical facility and equipment, (n), Fire safety, states, “The facility complies with the state fire marshal’s office regulations for construction and fire safety and is inspected annually by the state fire marshal’s office or its designee.”

Summary

The state fire marshal’s office and the state health department each require an annual inspection of the facility. The OJSO had noted during previous oversight visits that these inspections were past due on a fairly frequent basis. The facility program administrator advised the OJSO that the OKDHS OCCS scheduled the inspections, and that he had already notified the OCCS of the expired annual inspection by the state fire marshal’s office. The OJSO contacted the OKDHS OCCS to discuss more prompt scheduling of the inspections and was advised that facility administrators could schedule their own fire marshal office inspections but that the state health department required the OCCS to schedule health department inspections because the annual inspection was a licensing requirement. The OKDHS OCCS visited the facility on November 21, 2008, and had noted in its report that the state fire marshal’s office had last inspected the facility on July 30, 2007; however, there appeared to be some confusion as to who could request an inspection. The facility staff had not contacted the state fire marshal’s office to schedule an inspection as of December 8, 2008.

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