

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Foss Lake Adventure Program
Foss, Oklahoma

Date of Visit: November 8, 2010

Oversight Reviewer: Dana S. Holden, Oversight Specialist IV

Focus of Visit: Second Biannual Visit, 2010

Date: December 30, 2010

Introduction

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on November 8, 2010, at the Foss Lake Adventure Program, located near Foss, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The program was licensed for sixteen male residents by the Oklahoma Child Care Services (OCCS) division of the Oklahoma Department of Human Services (OKDHS). On the day of the OJSO visit, the census was sixteen.

Interviews Conducted

- Entry interview with the assistant program administrator
- Three residents
- Two direct care staff members
- Exit conference with the assistant program administrator

Documents Reviewed

- Three resident files
- Two staff personnel files
- List of residents
- OKDHS OCCS licensing report dated March 11, 2010
- Oklahoma State Fire Marshal's report dated April 7, 2010
- Oklahoma State Department of Health report dated April 29, 2010

Findings

Resident Interviews

The OJSO interviewed three residents. The interview questions pertained to the residents' perceptions of safety, program services, resident rights, discipline practices, and other residential program issues. There were no concerns noted from the resident interviews.

Staff Interviews

The OJSO interviewed two direct care staff members during this oversight visit. Both staff members described appropriate knowledge of the facility's grievance procedures, discipline policy, and showed a genuine sense of caring for the residents. Both staff stated that they received adequate training for their position. The OSJO did not note any concerns from the staff interviews.

Resident File Review

The OJSO reviewed three resident files. The files were well-organized and complete for the materials reviewed. No concerns were noted from the resident files reviewed.

Personnel File Review

The OJSO reviewed the personnel files and training records of two direct care staff members. The OJSO noted the following:

- One staff member only had seventeen hours of training documented in 2009.
- One staff file only had two personal reference checks documented in their file.
- One staff member did not have a tuberculin skin test documented in their file.

There were no other concerns noted from the staff files reviewed.

Violations

1. One of the staff members did not have the required twenty-four hours of training documented for 2009. OJA policy, 377:3-13-43, Staff requirements, (8), Staff training, (G), states, "Full-time direct-care staff and administrators shall obtain at least 24 clock hours of training per employment year."
2. One employee's personnel file did not have the required number of personal reference checks documented. OJA policy, 377:3-13-43, Staff requirements, (7), Personnel records, (A), states, "The personnel record includes: (iii), three written references and/or documentation of telephone interviews."
3. One employee's personnel file did not contain documentation of the employee having received a tuberculin skin test prior to working with the residents. OJA policy, 377:3-13-43, Staff requirements, (a), General provisions, (5), Health requirements, (B), states, "Upon employment each employee who has not had a documented skin test within the past 12 months shall have a Mantoux tuberculin skin test...."

Summary

The OJSO listed two areas as strengths of the facility. The first was the education program. The residents all felt they were benefitting from the education program and felt the teacher was supportive of them. The second area of strength was the fact that residents' at Foss Lake Adventure Program were afforded numerous opportunities for recreational activities that they would not otherwise have.

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