

7-27-09

Response to OCCY Audit

Enclosed are the responses to the Areas of Concern, Violations, and Recommendations during the on-sight visit from OCCY on May 12, 2009.

Areas of Concern:

1. Documentation revealed discrepancies regarding medication administered and the number of remaining dosages. Documentation did not explain the discrepancies.
2. Medication was not administered as prescribed by the physician.

Since the audit, we have set up a MAT training for the direct care staff who issues the medication. We have also assigned one staff who counts the meds to see if they were dispensed as directed and to make sure the count is accurate. He then reports to the case manager if any discrepancies occur.

Violations:

1. Four of the eight employee training records did not contain documentation of current CPR cert. One did not have record of current first aid.
2. Four of the eight did not have required hours of annual training.

All employees are now current in the CPR and First Aid. We have also set up some in house training to assure that the requirements set forth by DHS. We are making a better effort to do more of an in house training program

rather than rely on outside trainings as it is difficult to send the direct care staff off campus to obtain this training.

Recommendations:

1. Ensure that any staff member administering medication to a resident is trained by qualified medical personnel regarding medication administration and medical recordkeeping.
2. Establish procedures for ensuring the accuracy of the information recorded in the MAR and accountability for medication administration.
3. Establish procedures that ensure that a staff member administering medications follows the physician's orders regarding the time and frequency of the dispensation.

We have scheduled a representative for the group Legend Care to come and do a MAT training with all the direct care staff on medication dispensation, accurate record keeping, and the importance of following physician's orders. This training will occur August 12th and 13th.

Sincerely,

Jason Baker
Program Director