

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Ft. Sill/Apache Emergency Youth Shelter
Apache, Oklahoma

Date of Visit: December 7, 2006

Oversight Reviewer: Dana S. Holden, Oversight Specialist

Focus of Visit: Announced Visit, 2006

Date: January 25, 2007

General Information

The Office of Juvenile System Oversight (OJSO) conducted an announced visit on December 7, 2007, at the Ft. Sill/Apache Emergency Youth Shelter, located in Apache, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was licensed by the Division of Child Care of the Department of Human Services (DHS) for fifteen residents. On the day of the OJSO visit, the census was two, a minor mother and her infant child.

Persons Conducted

- Entry interview with the facility staff coordinator
- Two direct care staff members
- One resident
- Exit conference with the facility director

Documents Reviewed

- Two personnel files
- Files on two residents
- Most recent inspection reports by the Office of the Oklahoma State Fire Marshal and the Oklahoma State Department of Health
- Inspection report, dated November 28, 2006 , by the DHS Division of Child Care

Areas Toured

- Entire facility

Overview

Interviews

The OJSO interviewed one resident. The interview questions pertained to the resident's perception of safety, program services, the rights of residents, discipline practices, and other residential program issues. No issues of concern were noted from the resident interview.

Two direct care staff members were interviewed. The interview questions pertained to the staff members' perceptions of program services, the rights of residents, discipline policies, and other residential program issues. The staff members:

- demonstrated familiarity with policy and procedures;
- expressed appropriate knowledge regarding allowable forms of discipline; and
- stated the staff worked well together as a team.

No concerns were noted from the staff interviews.

File Reviews

The OJSO reviewed the files on two residents. No concerns were noted from the resident files reviewed.

Two personnel files were reviewed. Documentation did not indicate one support staff member had received any training for the current calendar year. No other concerns were noted from the staff files reviewed.

Observational Tour

The OJSO conducted a tour of the facility. On the day of the OJSO visit, the facility was clean and well-maintained. No concerns were noted from the observational tour.

Summary

On the day of the OJSO visit, the program was meeting the needs of the residents. The resident interviewed described the shelter as a comfortable, homelike atmosphere. In the exit conference, the OJSO was advised by the facility director that the staff member who had not completed any required annual training would be attending training prior to the year's end. The director informed the OJSO that funding had been secured for a new shelter and construction should be completed by summer 2007.

DSH:js

