

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Genesis Project, Inc.
Jones, Oklahoma

Dates of Visit: April 26 and May 3, 2006

Oversight Reviewer: Sara Vincent-Spain, Oversight Specialist

Focus of Visit: Announced Visit

Date: September 18, 2006

General Information

The Office of Juvenile System Oversight (OJSO) initiated an announced visit on April 26, 2006, at the Genesis Project, Inc.'s Level E group home, located in Jones, Oklahoma, and returned to the facility on May 3, 2006, to complete the visit. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was licensed by the Division of Child Care of the Department of Human Services (DHS) for sixteen males, ranging in ages from six to twelve years. On the day of the OJSO visit, the census was fifteen. All of the residents were in DHS custody.

Persons Interviewed

- Executive Director
- Case manager
- Three direct care staff
- One teacher
- Three residents

Documents Reviewed

- Office of the Oklahoma State Fire Marshal's inspection report, dated March 7, 2006
- Oklahoma State Department of Health's inspection report, dated March 14, 2006
- DHS Division of Child Care's inspection report, dated February 23, 2006
- Files on three residents
- Four personnel files
- Fourteen grievances

Areas Toured

- Resident rooms
- Kitchen and food preparation areas
- Bathrooms
- Common areas
- Staff offices
- Offices where medications and emergency information were stored
- Storage areas

Overview

Interviews

The OJSO interviewed the Executive Director, the case manager, a teacher, three direct care staff, and three residents. No issues of concern were noted in the staff and resident interviews.

File Reviews

Four personnel files and the files on four residents were reviewed. No issues of concern were noted from the staff and resident file reviews.

Grievances

Fourteen grievances were reviewed. The OJSO noted:

- Three grievances were not documented on the tracking log.
- Two grievances did not have documented tracking numbers.

Observational Tour

The OJSO conducted a tour of the group home. The furniture in the staff offices was in poor condition.

Summary

Genesis Project, Inc. maintains one group home that is supervised by direct care staff. On the day of the OJSO visit, the residents were observed complying with their daily schedules, and staff and residents demonstrated appropriate interactions. An onsite educational program was provided by contract with the Edmond public schools.

Exit Conference

The OJSO and the Executive Director discussed alleged incidents regarding a sexual assault and medication administration brought to the OJSO's attention during the resident interviews. The OJSO reported the allegations to the DHS Office of Client Advocacy.

The OJSO and the Executive Director discussed that the resident files did not document review of the residents' medications by the prescribing psychiatrist. Also discussed were that the treatment plans reviewed did not address the residents' treatment needs and did not individualize the treatment services.

Findings

1. The furniture in the staff offices was not in good repair. Department of Human Services licensing standards, Section 157, Physical facility and equipment, (k), Furnishings and décor, (3), states, "Broken, defective, or recalled furnishings and equipment are repaired or replaced."
2. Three grievances were not documented on the tracking log. Department of Human Services policy OAC 340:2-3-45, Grievance system protocols, (h), Grievance records, logs, and quarterly reports, in part, states, "The LGC [Local Grievance Coordinator] maintains an accurate and complete record of each grievance filed"
3. Two grievances filed did not have documented tracking numbers. Department of Human Services policy OAC 340:2-3-45, Grievance system protocols, (h), Grievance records, logs, and quarterly reports, (1), in part, states, "Each LGC tracks grievances as they progress through the system and keeps a log of every numbered grievance form issued by OCA."

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