

Grace Cottage Crisis Pregnancy Center

P O Box 5
Poteau, OK 74953
(918)649-3737
Fax (918)649-1374
gracecottage@windstream.net

Board Members

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Betty Burns
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Executive Director – Nancy Putman

Sara Vincent-Spain, Oversight Specialist III
Oklahoma Commission on Children and Youth
500 N. Broadway Avenue, Suite 300
Oklahoma City, OK 73102-6200

RE: Response to OJSO Announced Visit, 2009

Dear Ms. Vincent-Spain,

May 31, 2009

This letter is in response to the findings of a February 11, 2009 visit; precise record regarding medication. Upon my review of all residents records that were reviewed during this time, I found one record of a medication that was suspect; an antibiotic to be given 3 times a day for 10 days, all of the medication was given to the resident over a 10 day period with only 26 tablets accounted for on the medication log. 2 doses were not documented on two separate days. This involved a regularly scheduled houseparent and one support staff member who was working a shift due to illness. This incident was addressed specifically at the time of your finding and also has been a point that is covered at each staff meeting.

Grace Cottage staff continually strives to document everything correctly and in a timely manner. Stressing the importance of documentation is a point covered in every staff meeting we have. Our staff is responsible and accountable for documenting medication. Each of the staff members in this instance have been made aware of the issue and understand the need to be accurate and document correctly.

Sincerely,

Nancy Putman

Cc: Susan Case
Mike Heath
Nancy Long
Robert E. Christian

“ For I know the plans I have for you says ,” declares the Lord,” plans to prosper you and not to harm you. Plans to give you hope and a future.” Jeremiah 29:11

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