

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Mid-Del Youth & Family Services
Emergency Youth Shelter
Midwest City, Oklahoma

Date of Visit: January 30, 2007

Oversight Reviewer: April Simmons, Oversight Specialist

Focus of Visit: Announced visit

Date: February 1, 2007

General Information

The Office of Juvenile System Oversight (OJSO) conducted an announced visit on January 30, 2007, to the Mid-Del Youth & Family Services Emergency Youth Shelter, located in Midwest City, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was licensed by the Division of Child Care of the Department of Human Services (DHS) and certified by the Office of Juvenile Affairs (OJA) for ten juveniles. On the day of the OJSO visit, the census was five juveniles.

Interviews Conducted

- Entry interview and exit conference with the shelter director
- Four residents
- Three youth development specialists

Documents Reviewed

- Personnel files and training records of three youth development specialists
- Oklahoma State Bureau of Investigation (OSBI) criminal record background checks on current employees
- Files on five residents
- Office of the Oklahoma State Fire Marshal Inspection Report, dated October 20, 2006
- Oklahoma State Department of Health Food Inspection Report, dated March 15, 2006
- DHS Division of Child Care Facility Visit Sheet, dated November 15, 2006
- DHS Office of Client Advocacy quarterly report of incidents
- Facility grievance logs for the past twelve months
- Facility recreation schedule/log for January 2007

Areas Toured

- Resident rooms
- Resident bathrooms
- Kitchen and dining room areas
- Recreation areas
- Food pantry
- Outside playground area and equipment

Overview

Interviews

The OJSO interviewed four residents. The interview questions pertained to the residents' perceptions of safety, shelter program services, the rights of residents, discipline practices, and other residential issues. No concerns were noted from the resident interviews.

Three youth development specialists were interviewed. The interview questions pertained to the staff members' perceptions of shelter program services, the rights of residents, discipline policies, and other residential issues. No concerns were noted from the staff interviews.

File Reviews

The OJSO reviewed the files on five residents for compliance with DHS licensing standards. The five files were in compliance for the items reviewed. No issues of concern were identified.

The personnel files and training records of three youth development specialists were reviewed for compliance with DHS licensing standards. The three files were in compliance for the items reviewed. No issues of concern were identified.

Observational Tour

The OJSO conducted a tour of the facility for compliance with standards related to safety, security, quality of life, and other items. A copy of the OJSO Facility Inspection Form was left with the shelter director and is attached to this report. On the day of the OJSO visit, the facility was in compliance in the areas toured. No concerns were documented to correct.

Summary

On the day of the announced oversight, the OJSO found the facility to be in compliance with established responsibilities. The residents and staff members presented with a positive morale in a pleasant atmosphere. The thorough documentation and operating procedures of the shelter were exemplary.

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