

## **OFFICE OF JUVENILE SYSTEM OVERSIGHT**

June 29, 2007

Karen Kizzia, Superintendent  
Oklahoma School for the Blind  
3300 Gibson Street  
Muskogee, Oklahoma 74403

Dear Ms. Kizzia:

The Office of Juvenile System Oversight (OJSO) conducted a routine, unannounced oversight visit of the Oklahoma School for the Blind (OSB), also known as Parkview School, on May 2, 2007. The OSB is a special school operated by the Oklahoma Department of Rehabilitation Services (DRS). There were eighty-five students at the OSB on the day of the oversight visit. Sixty-three of the students reside at the school during the week.

The OSB is not subject to the Department of Human Services (DHS), Division of Child Care residential licensing standards that are applicable to other children's residential programs in the state; therefore, the OJSO generally reviewed the OSB for minimum standards in addition to the school handbooks and the DRS policy.

After an entry conference with the Dean of Students, the OJSO interviewed ten residential students, one direct care staff member, and one food service specialist. The OJSO reviewed the following documents: immunization records and tuberculin testing of six students, the personnel files and training records of one direct care staff member and one food service specialist, the State Fire Marshal's report dated December 4, 2006, and the Oklahoma State Department of Health Food Inspection Report dated September 18, 2006. The girls' dormitory, A-3, and the recreation center were toured by the OJSO. An exit conference with the Dean of Students was held at the conclusion of the visit.

There were no issues of concern noted in the student interviews, staff interviews, health records review, or facility inspection. There was however, an area of concern when reviewing the personnel files. One of the personnel files did not contain documentation of three references. I appreciate the helpfulness of the facility's administration and staff in arranging the interviews, hosting the observational tour,

and providing the necessary materials for review. Please respond to the OJSO within thirty days regarding the area of concern.

If you have any questions regarding this letter, please call me at (405) 606-4900.

Sincerely,

Sara Vincent-Spain,  
Oversight Specialist

SVS/lb

c: Linda Parker