

April 24, 2009

Oklahoma Commission on Children and Youth  
Office of Juvenile System Oversight  
500 North Broadway Avenue  
Suite 300  
Oklahoma City OK 73102-6200

Attention Mr. Anthony Kibble, MSW

RE: Emergency Youth Shelter, OJSO Announced Visit

Dear Mr. Kibble:

In response to your letter dated April 10, 2009, regarding the OJSO site visit to the Payne County Youth Services Shelter on February 4, 2009, please accept this response to that visit.

Items sited as concerns include:

- Two resident files which did not contain the resident's immunization record or documentation that the facility has requested the record.

PCYS has conducted additional staff training to ensure that immunization records are always requested and maintained in the resident's file. Ongoing internal inspections of files are conducted to ensure adherence to this policy.

We appreciate the opportunity to work with you and look forward to a continuing relationship as we strive to meet the needs of children and families.

Sincerely,

Janet Fultz, NCC, MS, LPC  
Executive Director

Copy: Dennis Gober