

June 30, 2009

Harold Jergenson
Oversight Specialist
Oklahoma Commission on Children and Youth
Office of Juvenile System Oversight
500 North Broadway, Suite 300
Oklahoma City, Oklahoma 73102-6200

Dear Mr. Jergenson:

We are in receipt of your letter dated June 24, 2009 regarding the OJSO announced visit at our emergency youth shelter in Miami. Our Executive Director, Robin McSpadden, is out on medical leave and will not be back in the office until approximately the end of July or first of August.

The deficiency noted was there was one personnel file that included a reference letter dated after the employee's date of hire. This was an oversight on our part.

In future hires, all three reference letters will be dated prior to the employment date and will be received by the emergency shelter before the potential employee begins work with our agency.

We apologize for any problems this may have caused.

Sincerely,

Dee Neal
Assistant Director
ROCMND Area Youth Services

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cc: Emergency Shelter