



Juvenile Detention Center

July 16, 2009

Dana S. Holden, Oversight Specialist IV
Oklahoma Commission on Children and Youth
Office of Juvenile System Oversight
500 North Broadway, Suite 300
Oklahoma City, Oklahoma 73102-6200

Dear Mr. Holden,

In response to your letter dated, June 24, 2009 referencing compliance violations discovered during an unannounced visit on December 9, 2008, please be advised that our center was without an administrator from January 5, 2009 to June 2, 2009. Upon review of facility records, I cannot ascertain if the specific violations were addressed during the interim but would like to assure your office that they are being currently addressed.

In response to specific violations, the following is offered:

- Violation #1: Resident files are under review by the Registered Nurse to insure that all documentation authorizing consent for medical treatment is on file.
- Violation #2: The Operations Coordinator is the assigned Grievance Coordinator and has been directed to conform to written facility policy regarding the processing of resident grievances.
- Violations #3-5: Facility policy on "Room Restriction, Confinement, and Corrective Discipline" has been reviewed and acknowledged with all direct care staff. Additionally, all records of room confinement are reviewed on a daily basis by administrative staff to insure compliance with same.

As the new Facility Administrator, I have directed a review of all resident files to determine any deficiencies, and, of policy and procedures to resolve any conflicts with licensing requirements. If you require any additional information please contact my office.

Sincerely,

Tracy Haney
Facility Administrator