

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Sac and Fox Juvenile Detention Center
Stroud, Oklahoma

Date of Visit: September 9, 2009

Oversight Reviewer: Anthony Kibble, Oversight Specialist

Focus of Visit: Unannounced Visit, 2009

Date: October 8, 2009

Introduction

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on September 9, 2009, at the Sac and Fox Juvenile Detention Center, located in Stroud, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was certified for twelve juveniles by the Office of Public Integrity (OPI) of the Office of Juvenile Affairs (OJA). The OJA contracted with the Lincoln County Board of Commissioners for the detention center and the county commissioners contracted with the Sac and Fox Nation for the operation of the facility. In addition, the Sac and Fox Nation executed a memorandum of agreement with the law enforcement division of the United States Bureau of Indian Affairs to accept tribal children from in-state and out-of-state tribal courts. On the day of the OJSO visit, the census was seven.

Interviews Conducted

- Entry conference with the operations coordinator
- Six residents
- Exit conference with the program director

Documents Reviewed

- Seven resident files
- Grievance log for June 1, 2009, through September 9, 2009
- Seven grievance forms submitted during the time period reviewed
- Room confinement/room restriction log for June 1, 2009, through September 9, 2009
- Four incidents of room confinement during the time period reviewed
- OJA OPI letter dated March 25, 2009
- Oklahoma State Department of Health Food Inspection report dated May 27, 2009
- Office of the Oklahoma State Fire Marshal report dated September 9, 2009

- Educational Agreement between Sac and Fox Nation and Stroud Public Schools
- Previous oversight report by the Oklahoma Commission on Children and Youth OJSO dated December 9, 2008
- Three personnel training files

Findings

Resident Interviews

The OJSO interviewed six residents. The interview questions pertained to the residents' perceptions of safety, program services, resident rights, discipline practices, and other detention program issues. The OJSO noted:

- The majority of the residents interviewed reported that they did not receive seconds on fruits and vegetables when available.

The OJSO did not note any additional concerns from the resident interviews.

Resident File Review

The OJSO reviewed seven resident files for compliance with detention certification standards. The OJSO noted:

- None of the files reviewed indicated the religious preference of the residents.
- None of the files reviewed contained the medical history questionnaire.

No other issues of concern were identified from the resident file reviews.

Personnel Training Files

The OJSO reviewed three personnel training files for compliance with detention certification standards. The OJSO noted:

- Two out of three training files reviewed were missing first aid certificates.
- One training file reviewed did not contain the required twenty-four hours of annual training.

The OJSO did not note any additional concerns from the personnel training file reviews.

Grievance Log Review

The OJSO reviewed the grievance log for June 1, 2009, through September 9, 2009. The OJSO reviewed six out of seven grievances submitted during the time period reviewed. The OJSO noted:

- According to the grievance log there were seven grievances submitted during the time period reviewed; however, only six grievances were provided to the OJSO for review.

Room Confinement/Room Restriction Log Review

The OJSO reviewed the room confinement/room restriction log for June 1, 2009, through September 9, 2009. The OJSO randomly selected four incidents of room confinement from the time period reviewed. The OJSO noted:

- One incident of room confinement indicated that a resident remained on confinement for two days; however, the observation log indicated that the resident was compliant at the three-hour evaluation period.

Inspection Reports Review

The OJSO reviewed the most recent inspection reports by the Office of the Oklahoma State Fire Marshal and the Oklahoma State Department of Health. The State Fire Marshal report did not cite any violations. The Oklahoma State Department of Health report had cited the facility for air vents in the kitchen being dirty with dust and grease buildup. The facility submitted a correction plan which was accepted by the Oklahoma State Department of Health on June 16, 2009. The OJSO did not note any additional issues with the inspection reports.

Areas of Concern

1. The majority of the residents interviewed reported that they did not receive seconds on fruits and vegetables when available.
2. According to the grievance log there were seven grievances submitted during the time period reviewed; however, only six grievances were provided to the OJSO for review. The OJSO requested the one grievance not provided; however, the facility was unable to produce the document on the date of the oversight.

Violations

1. One incident of room confinement reviewed indicated that a resident remained on confinement for two days; however, the observation log indicated that the resident was compliant at the three-hour evaluation period. OJA policy, OAC 377:3-13-44, Security and control, (c), (15), Procedure for room confinement or room restriction, (D), states, in part, "When room restriction or confinement is used, the procedure given in (A) – (E) of this paragraph is followed: . . . The juvenile shall be released [from confinement] when staff determines that he or she can safely be returned to the group."
2. None of the resident files reviewed contained the medical history questionnaire or the religious preference of the resident. OJA policy, OAC 377:3-13-40, Records, (a), (14) and (15), state, "Facility staff shall complete a confidential record for each juvenile admitted to the facility and include, at the minimum, the following: . . . religious preference; medical history questionnaire."
3. Two out of three personnel training files reviewed were missing first aid certification documentation. OJA policy, OAC 377:3-13-43, Staff requirements, (a), (8), Staff training, (E), states:

Within 90 days of employment, by a detention facility, all direct-care staff shall have successfully completed a specific course of instruction in first aid as established by the Red Cross, American Safety and Health Institute (ASHI), American Heart Association (AHA), and presented by a certified instructor, or by a certified instructor in an equivalent professionally recognized first aid training program. There shall be a certificate or card issued to the employee and this card must be signed by the certified instructor attesting to the employee's successful completion of the professionally recognized first aid training program. The Red Cross, American Safety and Health Institute (ASHI), American Heart Association (AHA), or its equivalent, first aid course of instruction, presented by a certified instructor shall be updated within the employee's third year of employment and each succeeding three-year increment. The first aid training may count towards the employee's required annual training hours.

4. One personnel training file reviewed did not contain documentation of the required twenty-four hours of annual training. OJA policy, OAC 377:3-13-43, Staff requirements, (a), (8), Staff training, (G), states, "Full-time direct-care staff and administrators shall obtain at least 24 clock hours of training per employment year. Hours are prorated at two hours per month for staff who have not been employed for a full year."

Summary

The OJSO conducted an exit conference with the program director on the date of the oversight. All of the findings and concerns were discussed. The OJSO recommended the intake staff attend the MAYSI-2 mental health screening training provided through the Office of Juvenile Affairs (OJA).