

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

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**Name and Location of Facility:** Southern Oklahoma Resource Center  
Pauls Valley, Oklahoma

**Date of Visit:** March 4, 2008

**OJSO Reviewer:** Joanne L. Verity, Programs Manager

**Focus of Visit:** First Unannounced Routine Visit for 2008

**Date:** March 21, 2008

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### **Introduction**

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on March 4, 2008, to the Southern Oklahoma Resource Center in Pauls Valley, Oklahoma. The purpose of the OJSO visit was to assess compliance with established responsibilities. The facility was licensed by the Oklahoma State Department of Health for 175 residents. On the day of the OJSO visit, the facility had 160 residents, with one resident under the age of 18.

### Interviews Conducted

- Entry interview with the Case Management Supervisor
- Three staff members [one Direct Care Specialist (DCS) I, one DCS III, one DCS V]
- One attempted resident interview
- One Case Manager
- Exit interview with the Facility Director

### Documents Reviewed

- Oklahoma State Department of Health Specialized Facility for Mentally Retarded Persons License, effective 7/31/2007
- One resident file
- Staff files as follows:
  - Three staff payroll files (for performance evaluations and reference checks)
  - Eleven staff recruitment records (for criminal record checks)
  - Three staff development records (for training and current certification records)
  - Three employee health services records (for tuberculin and influenza testing records)
- Accident and Incident Reports (AIRs) regarding the juvenile for 2007

- Fire drill records for each quarter calendar year 2007
- Grievance records with the Office of Client Advocacy Facility Advocate regarding the juvenile for 2007
- Oklahoma Department of Human Services (OKDHS), Office of Client Advocacy, procedures for 2007: one Caretaker Conduct Review (CCR), facility incident report(s), and OCA-1
- Department of Health and Human Services Centers for Medicare and Medicaid Services Inspection Report completed by the Oklahoma Department of Health, dated 8/17/2007
- Oklahoma Department of Human Services, Developmental Disabilities Services Division, Quality Assurance Unit, Resource Center Performance Review for fiscal year 2007, dated 2/22/2008
- OJSO report for the second unannounced visit for 2007, dated 10/18/2007, and response provided by the Southern Oklahoma Resource Center

#### Area Toured

- Deacon House I

#### **Findings**

#### Persons Interviewed

The OJSO spoke with one resident for approximately 30 minutes. On the day of the OJSO visit, he appeared to be content and interacted well with staff and the OJSO. The juvenile lives in a free-standing house with one other 19-year-old resident. During calendar year 2007, the juvenile resident was moved from one free-standing house (Deacon House II) to another free-standing house (Deacon House I). Prior to living in Deacon House II, the resident lived in Transition House I. No concerns were noted from the information provided by the resident during the interview.

Three staff members were interviewed. No concerns were noted.

A case manager was interviewed. The programs provided for the juvenile resident were discussed, and no concerns were noted.

#### Files Reviewed

Three staff payroll records, development records, and health services records were reviewed. Concerns were noted in staff development records, as two of the three files reviewed failed to verify training in updated policies for alcohol and drug-free workplace. Eleven staff recruitment records were reviewed. No concerns were noted.

The OJSO reviewed the file on one minor resident. No concerns were noted from the resident file reviewed.

### Observational Tour

The OJSO conducted a tour of the residential cottage where the minor resident resided. No concerns were identified.

### **Area of Concern**

1. Two of the three staff development records that were reviewed by the OJSO did not verify training for OKDHS 2006 and 2007 policy changes regarding alcohol and drug-free workplace requirements.

JLV:js

