

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH  
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

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**Name and Location of Facility:** Tenkiller Adventure Program  
Park Hill, Oklahoma

**Date of Visit:** June 1, 2006

**Oversight Reviewer:** Cliff A. Aldridge, Oversight Specialist

**Subject:** First 2006 Unannounced Oversight Visit

**Date:** October 4, 2006

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**General Information**

The Office of Juvenile System Oversight (OJSO) conducted a routine, unannounced visit to the Tenkiller Adventure Program (TAP) on June 1, 2006. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The Office of Juvenile Affairs (OJA) contracted with the Southwestern Oklahoma State University (SWOSU) for the operation of the program, which serves OJA-custody males. On the day of the OJSO visit, the census was seventeen.

Persons Interviewed

- Entry interview with the Program Administrator
- Four residents
- The oversight reviewer ate lunch with the residents and visited informally with them during the meal
- Telephone exit briefing with the Program Administrator on June 5, 2006

Documentation Reviewed

- Case records on two residents
- Personnel files of two direct care staff members
- DHS Division of Child Care inspection report, dated May 2, 2006
- Oklahoma State Department of Health inspection report, dated February 2, 2006
- Office of the Oklahoma State Fire Marshal inspection report, dated May 22, 2006

## Areas Toured

- Dormitory
- Kitchen
- General program area
- Dining area

## **Overview**

### Interviews

The OJSO interviewed four residents. All four reported regular participation in therapeutic program services, including individual counseling, group counseling, educational services, and independent living skills. Three of the four were favorable in their responses regarding the staff.

One resident made allegations of inappropriate behavior by staff. The OJSO reported the allegations to the DHS Office of Client Advocacy. The referral was assigned as a caretaker conduct review. The caretaker conduct review report of August 9, 2006, made no findings and did not identify any concerns.

One direct care staff member and the Recreation Specialist were interviewed relative to program activity participation, supervision practices, and their training. No concerns were identified from the staff interviews.

### Documentation Reviews

The case records on two residents interviewed were reviewed for compliance with licensing standards. A document in one of the files, the receipt of facility policies (handbook) by the custodian, was marked "not available"; however, other documents were signed by the custodian on the date of admission of the resident. The administrator explained that the child was resistant to his admission to the program and the mother was permitted to leave prior to signing the document.

In the same file, several other documents to be signed by the resident were noted "refused to sign." The grievance notification form was blank except for the notation "refused to sign" on the signature line for the Grievance Coordinator. The grievance notification was not dated or signed by facility staff.

In the other file reviewed, a blank service plan review sheet was signed four times by the OJA caseworker, but none of the signatures were dated. The purpose of the undated signatures on the blank form was not clear.

The personnel files of the Adventure Specialist and a direct care staff member were reviewed. Both files were complete for required employment materials.

The Oklahoma State Department of Health inspection report noted a biofilm buildup on the deflector shield of the ice machine and suggested that the opening needed to be wiped regularly. The Office of the Oklahoma State Fire Marshal inspection report noted that the fire and alarm system had been updated for improvements. The report also noted that holes in the ceiling of the furnace room needed to be sealed. The Administrator indicated that the holes were the result of replacing vents and would be routinely repaired with the completion of the upgrade.

### Facility Tour

On the day of the OJSO visit, the areas of the facilities toured were clean and well-maintained. There was no evidence of the biofilm buildup on the ice machine at the time of the OJSO tour. No issues were identified from the tour.

### **Conclusion**

As noted above, there were concerns identified in both of the resident case records reviewed. The OJSO recommended: The person explaining the grievance notification indicates that the resident refused to sign on the resident signature line, enters the name of the grievance coordinator on the form, and the person providing the notification dates and signs the form to complete the notification process regardless of whether the child refused to sign.

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