

## MEMORANDUM

**To:** Keith Hood, Program Administrator  
Tenkiller Adventure Program

**From:** Cliff A. Aldridge, Oversight Specialist  
Office of Juvenile System Oversight

**Reviewer:** Cliff Aldridge

**Subject:** Second 2005 Unannounced Oversight Visit

**Date:** December 6, 2005

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### General Information

The Office of Juvenile System Oversight (OJSO) conducted a routine, unannounced visit to the Tenkiller Adventure Program on August 25, 2005. The Office of Juvenile Affairs (OJA) contracts with the Southwestern Oklahoma State University for the operation of the program, which serves OJA-custody males.

### Persons Interviewed

- Entry interview with the Program Administrator
- A sample of four of the seventeen residents
- Informal conversations with residents at lunch time
- Exit conference with the Program Administrator

### Documentation Reviewed

- Case records on four residents
- Personnel files of two direct care staff members
- DHS Residential Child Care Facility license
- Inspection report of August 23, 2005, by the Division of Child Care of the Department of Human Services (DHS)
- Inspection report of February 24, 2005, by the Oklahoma State Department of Health

## Areas Toured

- Dormitory
- Kitchen
- General program area
- Dining area
- Two classrooms
- Warehouse/storage area

## **Overview**

### Interviews

The four residents interviewed all reported regular participation in recreational activities, receiving health care, receiving regular individual and group counseling services, and having only appropriate disciplinary consequences for rule violations. Overall, the residents interviewed gave positive responses to questions about the program and the staff. No concerns were identified from the resident interviews.

Staff interviews were deferred because the staff members on-duty had recently been interviewed during previous oversight visits.

### Documentation Reviews

The OJSO reviewed the case records on the four residents who were interviewed. The records were reviewed for compliance with licensing standards. The files were in order and appeared to be current for the items reviewed; however, the signatures on the treatment plan in one of the files were not dated to clearly establish compliance with the DHS licensing standards timeframes.

The personnel files of two newly hired part-time employees were reviewed for compliance with employment practices and mandatory training. Both files were in compliance with all of the items reviewed.

The Oklahoma State Department of Health's inspection report noted only minor issues, such as a leaking faucet and food trays not inverted properly after washing. The administrator reported that all deficiencies had been corrected.

### Facility Tour

The areas of the facilities toured appeared clean and well-maintained. Ongoing upgrades to the facility, such as painting and flooring, were noted. No issues of concern were identified from the tour.

**Conclusion**

On the day of the OJSO visit, the Tenkiller Adventure Program appeared to be in compliance with established responsibilities. The residents were generally positive about the program and the staff. The staff appeared to interact professionally and appropriately with the residents.

CAA:js

