

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Tenkiller Adventure Program
Park Hill, Oklahoma

Date of Visit: May 19, 2010

Oversight Reviewer: Harold Jergenson, Oversight Specialist

Focus of Visit: First Biannual Visit, 2010

Date: June 30, 2010

Introduction

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit on May 19, 2010, at the Tenkiller Adventure Program (TAP), located in Park Hill. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The Office of Juvenile Affairs (OJA) contracted with the Southwestern Oklahoma State University for the operation of the program to serve OJA-custody males. The TAP was licensed for eighteen male residents by the division of Oklahoma Child Care Services (OCCS) of the Oklahoma Department of Human Services (OKDHS). On the day of the OJSO visit, the census was sixteen.

Interviews Conducted

- Entry interview and an exit conference with the program director
- Three residents
- Two direct care staff

Documents Reviewed

- Census for the facility, including review of the residents' birth dates and admission dates
- Office of the Oklahoma State Fire Marshal report dated June 2, 2009
- Oklahoma State Department of Health Food Inspection report dated January 27, 2010
- Five personnel files
- Five employee training records
- Five resident files
- Facility restraint logs from January 1, 2010, through May 10, 2010
- Grievance Logs from January 1, 2010, through May 10, 2010
- OKDHS Office of Client Advocacy (OCA) referral reports and caretaker conduct review (CCR) report from January 1, 2010, through May 10, 2010

Findings

Resident Interviews

The OJSO interviewed three residents. The interview questions pertained to resident perceptions regarding safety, program services, resident rights, and discipline practices. No concerns were noted from the interviews.

Staff Interviews

The OJSO interviewed two direct care staff. No concerns were noted from the interviews.

Resident File Review

Five resident files were reviewed. No concerns were noted from the resident file reviews.

Personnel File Review

Five personnel files were reviewed. No concerns were noted from the personnel file reviews.

Employee Training Record Review

The OJSO reviewed five employee training records for calendar year 2009. The OJSO noted:

- One training record did not contain documentation that staff had completed cardiopulmonary certification (CPR) within ninety days of employment.
- One training record did not contain documentation that staff had completed first aid training within ninety days of employment.

No other concerns were noted from the employee training record reviews.

Inspection Reports Review

The OJSO reviewed the most current inspection reports by the Office of the Oklahoma State Fire Marshal, dated June 2, 2009, and the Oklahoma State Department of Health, dated January 27, 2010. All of the deficiencies were corrected prior to the OJSO visit.

Restraint Log Review

The OJSO reviewed the restraint log for the time frame of January 1, 2010 through May 10, 2010. There were a total of thirty-one restraints for this time period. No concerns were noted from the restraint log review.

Grievances

The OJSO reviewed grievance logs from January 1, 2010 through May 10, 2010. There were a total of twenty-eight grievances filed for this time period. The OJSO noted:

- Six of the twenty-eight grievances reviewed exceed the three working day time frame for resolution.

OCA Investigative Report and CCR Report Review

The OJSO reviewed one OCA investigative report and two CCR reports for January 1, 2010, through May 10, 2010. According to documentation, the facility had reported each incident in a timely manner and had taken corrective action, if warranted. No concerns were noted from the OCA investigative report and CCR reports review.

Area of Concern

1. Six of the twenty-eight grievances filed exceeded the three working day time frame for resolution. OJA policy, OAC 377:3-1-28, General Grievance Procedure, (a), Informal grievances, (5), states, "If the grievance is not resolved within (3) three working days, the juvenile may appeal to the supervisor."

Violation

1. One of the five employee training records reviewed did not contain documentation that staff had completed cardiopulmonary certification (CPR) or first aid within ninety days of employment. OKDHS Licensing Requirements for Residential Child Care Facilities, OAC 340:110-3-153.1, Personnel, (m), Staff training, (3), Training for child care staff, (E), in part, states, ". . . child care staff complete training in first aid and CPR, including infant and child if appropriate, within 90 days of employment. . . ."