

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE OF JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Tipton Home
Tipton, Oklahoma

Date of Visit: July 5, 2006

Oversight Reviewer: Dana S. Holden, Oversight Specialist

Focus of Visit: Announced Visit

Date: September 18, 2006

General Information

The Office of Juvenile System Oversight (OJSO) conducted an announced visit on July 5, 2006, to the Tipton Home, located in Tipton, Oklahoma. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures. The facility was licensed for forty-eight residents by the Division of Child Care of the Department of Human Services (DHS). On the day of the OJSO visit, the census was twenty-four.

Persons Interviewed

- Entry interview and exit conference with the Director
- Five residents
- Three houseparents

Documents Reviewed

- Most recent inspection reports by the Oklahoma State Department of Health, the Office of the Oklahoma State Fire Marshal, and the DHS Division of Child Care
- Staff roster
- List of residents
- Five personnel files
- Files on five residents

Overview

Interviews

The OJSO interviewed five residents. All interviewees:

- stated they felt safe at the facility and attributed those feelings to the staff;
- described appropriate forms of discipline;
- stated chores were assigned; and
- rated the houseparents as above average, commenting the houseparents provided a homelike and caring atmosphere.

No concerns were noted from the resident interviews.

Three houseparents were interviewed. The OJSO noted:

- each houseparent had more than five years of experience at the facility;
- the houseparents described appropriate forms of discipline for rule infractions by the residents; and
- the houseparents demonstrated knowledge of the grievance process.

No concerns were noted from the staff interviews.

File Reviews

The OJSO reviewed the files on five residents. The files were well-organized and complete for the items reviewed. The OJSO had no concerns regarding the resident files.

The personnel files of five houseparents were reviewed. Documentation indicated:

- tuberculin testing was not current on four houseparents;
- two of the three required references were documented for one houseparent; and
- first aid and cardiopulmonary resuscitation (CPR) certification was not current for one houseparent.

Observational Tour

The OJSO did not conduct a tour of the facility. The facility had been inspected on March 1, 2006, by the DHS Division of Child Care and on March 5, 2006, by the Oklahoma State Department of Health. Neither cited any violations.

Summary

On the day of the OJSO visit, the staff demonstrated the ability to work well together and expressed a desire to care for the residents. The staff and residents made positive comments about the facility. An improvement suggested was that residents receive more education on life skills, including maintaining a checking account and searching for a job, and basic living skills.

Findings

- Documentation indicated tuberculin testing was not obtained on all employees prior to them working with the residents. Department of Human Services licensing standards, Section 153.1, Personnel, (g), Employment requirements, (2), Tuberculin test, states, “Upon employment, each employee has a documented mantoux (PPD) tuberculin skin test with a booster, if needed, within the previous 12 months”
- Two of the three required personal references were documented for one employee. Department of Human Services licensing standards, Section 153.1, Personnel, (g), Employment requirements, (1), References, states, “The facility obtains a minimum of three references for all staff prior to employment.”
- Documentation indicated an employee was not currently certified in first aid and CPR. Department of Human Services licensing standards, Section 153.1, Personnel, (m), Staff training, (3), Training for child care staff, (E), states, “Within 90 days of employment, all child care staff complete training in first aid and cardiopulmonary resuscitation (CPR)”

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