

**OKLAHOMA COMMISSION ON CHILDREN AND YOUTH
OFFICE of JUVENILE SYSTEM OVERSIGHT**

Name and Location of Facility: Tulsa Boys Home
Sand Springs, Oklahoma

Dates of Visit: January 23 and 24, 2007

Oversight Reviewer: Cliff A. Aldridge, Oversight Specialist,

Subject: 2007 Unannounced Visit

Date: March 7, 2007

General Information

The Office of Juvenile System Oversight (OJSO) conducted an unannounced visit to the Tulsa Boys Home on January 23 and 24, 2007. The purpose of the visit was to assess compliance with established responsibilities and facility policy and procedures and to investigate allegations of excessive absences without leave (AWOL) from the facility. The program was licensed for seventy-two residents by the Division of Child Care of the Department of Human Services (DHS). The facility accepted private placements and contracted with the DHS for placement of DHS-custody youth. On the initial day of the visit, thirty-eight of the fifty-six residents were in DHS custody.

Persons Interviewed

- Entry interview with the executive director
- Subsequent entry interview with the program director and the operations coordinator
- Six residents
- Six child care workers
- Exit briefing with the director and the program director

Documentation Reviewed

- Case records on three residents
- Personnel files of three youth guidance specialists
- Facility daily census for January 23, 2007
- DHS Division of Child Care inspection report of August 24, 2006
- DHS Contract Performance Review conducted on November 29, 2006
- Office of the Oklahoma State Fire Marshal inspection report of November 29, 2006
- Report of the inspection and test of the fire alarm system of November 10, 2006

- Oklahoma State Department of Health inspection report of October 5, 2006
- DHS Residential Child Care Facility license, No. K8500072
- Facility website, including the 2005 Annual Report
- Facility fire drill schedule and log

Areas Toured

- Six residential lodges
- Education building
- Chapel
- Gymnasium/recreational center
- Grounds and courtyard immediate to the residential and program areas
- Dining room during lunch

Overview

Interviews

The OJSO interviewed six residents, including three in DHS custody, relative to their quality of life and program services. The six staff members interviewed demonstrated familiarity with facility policies and reported being current with required training. No significant concerns were identified from the resident or staff interviews.

Documentation Reviews

The case records on three residents were reviewed. One file was complete and was current for all of the items reviewed on the day of the visit. In another file reviewed, the OJSO was told that the ninety-day service plan review was secured in the clinical director's office. The plan was subsequently transmitted to the OJSO. The file was complete for the other items reviewed. The third file reviewed was complete for admission documentation; however, the file did not document the participation of the custodian in the development of the individualized service plan or the reason for the custodian's non-participation, as required by DHS licensing standards.

The personnel and training files of three youth guidance specialists were reviewed. Two of the files were complete for all of the items reviewed. The third file did not document a current evaluation for the employee; however, the facility subsequently corrected the deficiency and transmitted the documentation to the OJSO.

The DHS Division of Child Care's inspection report identified minor physical plant and documentation issues and noted corrections to be made by the facility within thirty days of the August visit. The DHS Contract Performance Review report made four findings related to DHS contract issues. The facility was still within the timeframe for the corrections to be made on the day of the OJSO visit; however, one issue of staff training had already been addressed.

In response to the complaint of excessive AWOLs from the facility, the OJSO spoke with the administration and reviewed the AWOL logs maintained by the facility. No violations were identified.

Observational Tour

On the days of the OJSO visit, the buildings toured were clean and were well-maintained. The six residential lodges had been completed since the last OJSO visit. The grounds afforded open spaces and an attractive central courtyard. The landscaping and lawn areas were well tended. No concerns were identified from the tour.

Summary

The OJSO is mandated by statute to periodically inspect residential facilities for children in the State of Oklahoma. An oversight report is critical in nature. The finding below does not reflect or identify the positive findings, programs, and resources of the Tulsa Boys Home.

Finding

1. The case record on one resident did not document the participation of the custodian in the development of the individualized service plan or the reason for the custodian's non-participation. Department of Human Services licensing standards, Section 154, Social services, (b), Service planning, (1), Comprehensive service plan, (A), states, "The facility involves the resident and parents or custodian in the development of the service plan. If the parents or custodian do not participate in the development of the service plan, the reason for non-participation is documented in the service plan."

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